

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND
BILLS LIST**

Resolution No. 28-16

SEPTEMBER 2016

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Bergen Municipal Employee Benefit Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2016

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
002280			
002280	UNITED HEALTHCARE INS COMPANY	MEDICARE ADVANTAGE - 10/2016	49,004.54
			49,004.54
002281			
002281	FLAGSHIP HEALTH SYSTEMS	DMO PREMIUMS - 09/2016	2,338.84
			2,338.84
002282			
002282	DELTA DENTAL OF NEW JERSEY INC	TPA FEE 09/2016 - GRP 3604	6,200.65
			6,200.65
002283			
002283	AETNA LIFE INSURANCE COMPANY	PSUID 11320671 BP 1001 - 09/2016	45,491.35
			45,491.35
002284			
002284	PERMA	WEBSITE DOMAIN REGISTRATION - 09/2016	221.09
002284	PERMA	EXECUTIVE DIRECTOR FEE 09/2016	23,757.36
002284	PERMA	POSTAGE FEE 08/2016	140.21
			24,118.66
002285			
002285	HUNTINGTON BAILEY, LLP	ATTORNEY FEE 09/2016	2,337.50
			2,337.50
002286			
002286	JOSEPH IANNAONI, JR.	TREASURER FEE 09/2016	1,515.58
			1,515.58
002287			
002287	ALLSTATE INFORMATION MANAGEMNT	ACCT: 418 - ACT & STOR 07/31/2016	98.27
			98.27
002288			
002288	MEDICAL EVALUATION SPECIALISTS	MES #31816112870 - 8/29/2016	245.00
			245.00
002289			
002289	LaMendola Associates, Inc.	BOARD ADVISOR - 08/2016	1,020.00
002289	LaMendola Associates, Inc.	ADDITIONAL SERVICES - 08/2016	1,807.80
			2,827.80
002290			
002290	NORTH JERSEY MEDIA GROUP	ADV NO. 1107168 - 08/20/2016 - MTGS	33.50
			33.50
002291			
002291	THE VOZZA AGENCY	RMC FEE 09/2016 - PARK RIDGE	412.08
002291	THE VOZZA AGENCY	RMC FEE 09/2016 - FORT LEE	1,361.48
002291	THE VOZZA AGENCY	RMC FEE 09/2016 - OAKLAND	4,478.39

			6,251.95
002292			
002292	PIA SECURITY PROGRAMS, INC.	RMC FEE 09/2016	15,456.47
002292	PIA SECURITY PROGRAMS, INC.	RMC FEE 08/2016	15,001.74
			30,458.21
002293			
002293	RELIANCE INSURANCE GROUP LLC	RMC FEE 08/2016 - EDGEWATER UNDERPAID	34.11
002293	RELIANCE INSURANCE GROUP LLC	RMC FEE 09/2016 - EDGEWATER BORO	5,117.69
			5,151.80
002294			
002294	INSURANCE MANAGEMENT &	RMC FEE 09/2016 - FAIRFIELD BOE	4,025.56
002294	INSURANCE MANAGEMENT &	RMC FEE 08/2016 - FAIRFIELD BOE	3,866.59
002294	INSURANCE MANAGEMENT &	RMC FEE 08/2016 - FAIRFIELD TWP	8,039.61
002294	INSURANCE MANAGEMENT &	RMC FEE 09/2016 - FAIRFIELD TWP	7,981.38
			23,913.14
002295			
002295	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 09/2016	1,250.00
002295	CONNER STRONG & BUCKELEW	BENEFITS CONSULTANT FEE 09/2016	15,190.84
			16,440.84
002296			
002296	CONNER STRONG & BUCKELEW	REIMBURSE MEETING EXPENSE 08/2016	676.30
			676.30
002297			
002297	MUNICIPAL REINSURANCE H.I.F.	SPECIFIC REINSURANCE - 09/2016	150,081.20
002297	MUNICIPAL REINSURANCE H.I.F.	AGGREGATE REINSURANCE - 09/2016	4,696.25
			154,777.45
		Total Payments FY 2016	371,881.38

TOTAL PAYMENTS ALL FUND YEARS \$ 371,881.38

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

RESOLUTION NO. 26-16

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND
INTRODUCTION OF THE 2017 PROPOSED BUDGET**

WHEREAS, The Bergen Municipal Employee Benefits Fund is required under State regulation to adopt an annual budget in accordance with the Fiscal Affairs Law; and

WHEREAS, the Executive Committee met on September 27, 2016 in Public Session to introduce the proposed budget for 2017 Fund Year; and

BE IT FURTHER RESOLVED that a hearing on this 2017 budget in the amount of \$27,765,048 shall be held at the Fund's regularly scheduled and advertised meeting of October 25, 2016 to be held at the Franklin Lakes Borough Hall at 12 noon. This 2017 budget shall be considered for adoption at a second reading at that time and after the completion of a public hearing.

BE IT FURTHER RESOLVED that copies of this resolution shall be sent to each Fund Commissioner, Risk Manager, and Governing Body, the New Jersey Department of Banking and Insurance, and the New Jersey Department of Community Affairs.

ADOPTED: September 27, 2016

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY

RESOLUTION NO. 27-16

**RESOLUTION AUTHORIZING REFUND FROM
CLOSED YEARS ACCOUNT**

WHEREAS, N.J.A.C. 11:15-2.21 provides that a FUND may seek approval from the Commissioner of Insurance for a refund of excess monies from any FUND year upon compliance with certain requirements; and

WHEREAS, the FUND has obtained a calculation from its Actuary and Executive Director as to the amount of money which is available for distribution consistent with the aforementioned regulations, and the financial integrity of the FUND; and

WHEREAS, the Fund Commissioners have determined that it would be in the best interest of the FUND and its member municipalities to make certain refunds;

NOW, THEREFORE, BE IT RESOLVED by the Fund Commissioners of the Bergen Municipal Employee Benefits Fund, as follows:

1. Section B of N.J.A.C. 11:15-2.21 provides that the FUND may seek approval for refunds from any claim fund which has been completed for not less than twenty-four months. Based upon this requirement, surplus monies in closed fund years are eligible for refunds at the discretion of the FUND, the Department of Insurance and the Department of Community Affairs.

2. The Fund Commissioners have balanced the interests of the member municipalities/school boards in obtaining the benefit of such monies as are available for refund against the need for the FUND to protect and preserve its financial integrity. It is the conclusion of the Executive Committee that the following amount can be refunded at this time:

\$753,889 Closed Years

3. The members may use a portion of this reserve from prior years to offset budgets up to 2.5% of the total budget, accept as a check or a credit towards a future Fund bill.

4. The FUND Treasurer is authorized to prepare and execute checks for the pro-rated amount of the aforementioned refunds due to each member municipalities for the year in question, provided, however, the FUND Treasurer shall deduct any outstanding balances without regard for Fund year, upon receipt of written documentation of approval or acquiescence of these refunds from the Department of Insurance and the Department of Community Affairs. Said refunds shall be made to the municipalities/school boards which were members of the FUND for the years in question in the same ratio as said municipalities were assessed for the years in question.

CHAIR

SECRETARY

RESOLUTION NO. 28-16

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND
APPROVAL OF THE SEPTEMBER 2016 BILLS LISTS**

WHEREAS, the Bergen Municipal Employee Benefits Fund held a Public Meeting on **September 27, 2016** for the purposes of conducting the official business of the Fund; and

WHEREAS, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the month of September 2016 for consideration and approval of the Executive Committee; and

WHEREAS, The Treasurer for the Fund presented a Treasurers Report which detailed the claims payments and imprest transfers for the Fund for the Month of August for all Fund Years for consideration and approval of the Executive Committee; and

WHEREAS, a quorum of the Executive Committee was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

NOW THEREFORE BE IT RESOLVED the Commissioners of the Executive Committee of the Bergen Municipal Employee Benefits Fund hereby approve the Bills List for September 2016 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

NOW, THEREFORE BE IT FURTHER RESOLVED, the Commissioners of the Executive Committee of the Bergen Municipal Employee Benefits Fund hereby approve the Treasurers Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

ADOPTED: September 27, 2016

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY

RESOLUTION NO. 29-16

**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND
APPROVAL OF EXECUTIVE SESSION**

WHEREAS, the **Bergen Municipal Employee Benefits Fund** held a Public Meeting on **September 27, 2016** for the purposes of conducting the official business of the Fund; and

WHEREAS, the Meeting was properly advertised in accordance with the Open Public Meetings Act of the State of New Jersey; and

WHEREAS, it was determined by the Executive Committee of the Fund such issues relative to litigation require discussion by the Executive Committee; and

WHEREAS, proper notification was given that an Executive Session would be on the Agenda of the **September 27, 2016** meeting,

NOW, THEREFORE BE IT RESOLVED, the Commissioners of the Executive Committee of the **Bergen Municipal Employee Benefits Fund** hereby move to enter Closed Session for the purpose of discussing issues relating to litigation and authorizes the official record of the meeting of the Fund reflect same.

ADOPTED: September 27, 2016

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY

